



Data Analyst I

Details

Job ID : 327

Title : Data Analyst I
Salary : \$2,185.00 (Monthly)
Tenured : YES

Job Code : 807
Grade : 8

Job Departments

- Court Services - Records and Statistics

Purpose

RESPONSIBLE FOR ANALYZING DATA FOR ALL COURT OF JUSTICE CASE MANAGEMENT SYSTEMS.

Required Qualifications

Education : 4 Year College Degree
Education Substitute : Experience for Degree @ 1:1
Experience : 1 Year of Related Experience

Job Required Knowledge

- BASIC KNOWLEDGE OF MICROSOFT SQL
- 1 YEAR OF EXPERIENCE MUST BE IN COMPUTER PROGRAM OR DATA ANALYSIS

Job Skills/Abilities

- BASIC UNDERSTANDING OF DATABASES AND REPORT DESIGNS
- GOOD COMMUNICATION AND COMPUTER SKILLS
- MUST HAVE A VALID DRIVER'S LICENSE

Job Duties

- PRODUCE STATISTICS ON DATA PROBLEMS WITHIN CASE MANAGEMENT SYSTEM
- ABILITY TO CREATE SIMPLE CRYSTAL REPORTS
- OTHER DUTIES AS ASSIGNED